

**Education Professional Standards Board (EPSB)
Summary Minutes of the Business Meeting
Best Western Hotel
Frankfort, Kentucky
May 14-15, 2001**

Members Present:

Doris Barlow
Eugene Binion
Karon Click
Lydia Coffey
Virgil Covington, Jr.
Joseph Early
Joy Gray
Arthur Green
Lynn Hines
Terry Poindexter
Penny Robinson
Jack Rose
Beverly Tomlin
Charles Wade
Mark Wasicsko
Gene Wilhoit

Members Absent:

Kristin Gregory

Minutes

Call to Order

Chair Dr. Joe Early called the meeting to order at 9:00 AM.

Approval of Minutes

Motion made by Dr. Mark Wasicsko, seconded by Ms. Penny Robinson to approve the minutes of the March 19-20, 2001 EPSB meeting.

Vote: Unanimous

Open Speak

Ms. Dena Marie Cooper addressed the board on her waiver request of 704 KAR 20:670, Section 7, classroom teaching requirement, which appears later on the agenda.

Report of the Executive Director

Dr. Leib announced the resignation of Ms. Eileen Whaley, consultant for the Continuing Education Option (CEO). The CEO program was moved to the Division of Testing and Research, and will be undergoing an evaluation prior to offering it on a regional basis, necessitated by the program's increasing number of participants.

The Local Educator Assignment Data has been sent out to local school districts. This information will now be collected once a year, no later than October 1.

The memorandum of agreement has been completed with the Kentucky Virtual University for the development of Kentucky-specific courses for persons certified via alternative routes and/or coming from outside Kentucky.

The Standard, the EPSB's new biannual newsletter, will be mailed by the end of May to teachers, administrators, legislators, and stakeholders.

Dr. Marilyn Troupe was appointed by the Governor to the Literacy Partnership. Dr. Doris Barlow, Ms. Beverly Tomlin, and Ms. Joy Gray will represent the EPSB at the June Literacy Summit in Louisville.

The annual EPSB retreat will be in Owensboro at the Executive Inn on July 23-24, 2001.

Among other items reviewed were the following:

- a. Emergency Non-Certified Personnel Program, Third Quarter (January 1 – March 30, 2001) Report
- b. Additional information on Mr. Myron Montgomery's waiver request
- c. Additional information on Eastern Kentucky University's Master of Arts in Teaching and Alternative Route programs
- d. P-16 Literacy and Mathematics alignment teams membership
- e. *Independent Outlook*, Association of Independent Kentucky Colleges and Universities newsletter – Spring 2001 issue
- f. *Kentucky Teacher* – January issue

Report of the Board Chair

Dr. Early asked for a report on the National Association of State Directors of Teacher Education and Certification (NASDTEC) Interstate Agreement subcommittee's Sunday night meeting. Dr. Barlow, Ms. Janet Banta, and Ms. Mary Ellen Wiederwohl reported that the subcommittee discussed NASDTEC's contract that facilitates states' acceptance of out-of-state teachers for certification and the operation of a clearinghouse through which states obtain information on teachers who have been

disciplined by a sister agency in another state. Several issues (e.g., GPA, recency, years of experience) will be discussed in more detail at the board's July retreat.

Dr. Early presented certificates of appreciation to Dr. Ken Carter, Dr. Marge Artzer, and Dr. Ben Oldham for their work with the Board of Examiner's and various EPSB-appointed committees.

Full Board Information Items

Information Resources Plan Update

The board reviewed a revised Information Resources Plan (IRP). The IRP was approved by the board at an earlier meeting.

Mid-Continent College Status Report

As requested by the board at the March 2001 meeting, staff compiled a summary of all concerns regarding the programs at Mid-Continent College (MCC). The summary of concerns, as well as a compilation of all correspondence between MCC and the EPSB, were mailed to board members on April 9, 2001. MCC was also mailed the summary of concerns on April 9. On April 19, MCC submitted a report on the progress toward meeting the concerns. Staff then reviewed the new information received from MCC and indicated whether each concern was satisfied/cleared or if it remained a concern. This information was shared with board members and MCC prior to the EPSB meeting.

Dr. Allan Beane and Dr. Sue Gifford, representing MCC, reported on the institution's progress in addressing remaining concerns regarding the preparation programs. Dr. Beane indicated that he had been hired, effective July 2001, as Provost and Vice-President of Academic Affairs, but would not be teaching classes. The board and Dr. Beane and Dr. Gifford reviewed at length the remaining concerns. (NOTE: Dr. Jack Rose recused from the discussion on MCC.)

In summation, Dr. Early stated that the major concerns of the EPSB were four-fold:

1. MCC needed to be reaccredited by the Southern Association of Colleges and Schools (SACS) since it had changed its mission statement and was now offering certification programs;
2. MCC needed to have a terminally degreed full-time person in *each* of its preparation programs;
3. MCC was placing too much emphasis on adjunct faculty – an adequate number of full-time faculty is a requirement of both the EPSB and SACS; and
4. MCC needed to provide adequate resources to ensure that its preparation programs were of high quality.

The board asked that representatives of MCC attend the August 2001 EPSB meeting to provide an update on where they were in addressing the aforementioned concerns, as well as any others that staff identified as remaining. Dr. Beane agreed to return in August, and stated

that at least the issue of having a terminally degreed full-time person heading each preparation program would be resolved by that time.

Full Board Action Items

2001-02 Meeting Dates

The board reviewed proposed meeting dates for 2001-02. Eastern Kentucky University volunteered to host one of the meetings, probably in November 2001. All other meetings will be held in Frankfort. The August 20 and September 17-18 meetings will be at the Best Western, Frankfort. Depending on renovations to EPSB offices, specific Frankfort location(s) for the 2002 meetings will be determined at a later date and posted in advance to comply with the open meetings law.

Motion made by Dr. Rose, seconded by Dr. Barlow to approve the following meeting dates for 2001-02:

*August 20, 2001
September 17-18, 2001
November 19-20, 2001
January 14-15, 2002
March 11-12, 2002
May 20-21, 2002
June 17, 2002
July 22-23, 2002 (Retreat)*

Vote: 13 Yes
1 No (*Mr. Virgil Covington*)

Certification of Programs for Council on Postsecondary Education's Trust Fund Pursuant to KRS 164.097

The board approved as recommended by committee the certification that Eastern Kentucky University, Morehead State University, Murray State University, and Western Kentucky University meet the ten conditions for receiving Council on Postsecondary Education (CPE) trust funds as stipulated in KRS 164.097. The board also approved four additional recommendations made by the committee. The recommendations will be forwarded by the Executive Director to Dr. Jim Applegate, CPE.

Vote: 11 Yes

3 Recuse (*Dr. Wasicsko, Dr. Rose, Dr. Charles Wade*)

Professional Conduct: Policy and Procedure

Motion made by Dr. Rose, seconded by Ms. Karon Click to approve the Professional Conduct Policy and Procedure and to revise the Election of Officers Policy and Procedure.

Vote: Unanimous

704 KAR 20:696, Amendment, State Report Card

Motion made by Dr. Rose, seconded by Mr. Eugene Binion to approve the Kentucky Educator Preparation Program Report Card format as recommended by staff and approve the amendment to 704 KAR 20:696 incorporating same.

Vote: 13 Yes
1 Abstain (*Dr. Wade*)

704 KAR 20:696, Amendment, Definitions of “At Risk of Becoming Low Performing” and “Low Performing” Institutions

Motion made by Ms. Lydia Coffey, seconded by Dr. Wasicsko to adopt the Title II definitions of “at risk of becoming low performing” and “low performing” as recommended by staff, and approve the amendment to 704 KAR 20:696 incorporating same.

Vote: 13 Yes
1 Abstain (*Dr. Wade*)

Kentucky Standard Setting and Validation Study of the PRAXIS Earth Science Test (RE: 704 KAR 20:305. Assessments)

Motion made by Mr. Arthur Green, seconded by Dr. Rose to adopt the PRAXIS Earth Science test, effective January 1, 2002, with no cut score established until January 1, 2003.

Vote: Unanimous

Kentucky Standard Setting and Validation Study of the PRAXIS Principles of Learning and Teaching Tests (K-6, 5-9, and 7-12) (re: 704 KAR 20:305, PRAXIS assessments)

Motion made by Mr. Binion, seconded by Dr. Barlow to adopt the PRAXIS Principles of Learning and Teaching Tests (K-6, 5-9, and 7-12) effective January 1, 2002, with no cut scores established until January 1, 2003.

Vote: Unanimous

Staff reported to the board that six tests (Business Education, English Language Essays, Health Education, Library Media Specialist, Music Concepts and Processes, and Teaching Students with Visual Impairments) have cut scores set at a numerical value that is inconsistent with the scoring intervals established by the Education Testing Service (ETS) (e.g., the Business Education cut score was set at 584, but it is numerically impossible to reach this score because ETS has established scores in intervals of 10). The board asked staff to proceed in setting these tests at the appropriate score intervals, and to notify any candidates affected by these changes.

Assessment and Licensure Committee

Action Items

704 KAR 20:060, Certificate Renewals and Successful Teaching Experience, Amendment, Final Approval

On behalf of the Assessment & Licensure Committee, motion made to approve 704 KAR 20:060, Certification Renewals and Successful Teaching Experience, Amendment, Final Approval.

Vote: Unanimous

704 KAR 20:120, Emergency Certification, Amendment, Notice of Intent and 704 KAR 20:510, Probationary Certificate for Teaching Exceptional Children, Amendment, Notice of Intent

On behalf of the Assessment & Licensure Committee, motion made to approve 704 KAR 20:120, Emergency Certification, Amendment, Notice of Intent and 704 KAR 20:510, Probationary Certificate for Teaching Exceptional Children, Amendment, Notice of Intent.

Vote: Unanimous

704 KAR 20:165, Qualifications for Professional School Positions, Amendment, Notice of Intent

On behalf of the Assessment & Licensure Committee, motion made to approve 704 KAR 20:165, Qualifications for Professional School Positions, Amendment, Notice of Intent with revised language as drafted by staff regarding the EPSB's being notified anytime the Kentucky Department of Education significantly changes the Highly Skilled Educator training program.

Vote: Unanimous

704 KAR 20:750, National Board Mentoring Program, Amendment, Final Approval

On behalf of the Assessment & Licensure Committee, motion made to approve 704 KAR 20:750, National Board Mentoring Program, Amendment, Final Approval.

Vote: Unanimous

704 KAR 20:760, Local Educator Assignment Data, New Regulation, Final Approval

On behalf of the Assessment & Licensure Committee, motion made to approve 704 KAR 20:760, Local Educator Assignment Data, New Regulation, Final Approval.

Vote: Unanimous

Exceptional Children Program Assignment Waivers

On behalf of the Assessment & Licensure Committee, motion made to approve the teaching assignment waivers as recommended by the Division of Exceptional Children Services and the Division of Certification.

Vote: Unanimous

Waiver Requests

On behalf of the Assessment & Licensure Committee, motion made to deny the request of Mr. Myron Montgomery to waive 704 KAR 20:120, Section 2 (6), Required GPA for Emergency Teaching Certification.

Vote: Unanimous

On behalf of the Assessment & Licensure Committee, motion made to grant a one-year waiver for Ms. Carol S. Sewell to finish the 15 hours to renew her certificated as required in 704 KAR 20:060, Section 5, Requirement for Renewal of Teaching Certification.

Vote: Unanimous

On behalf of the Assessment & Licensure Committee, motion made to approve the request of Ms. Dena Marie Cooper to waive 704 KAR 20:670, Section 7, Classroom Teaching Requirement.

Vote: 13 Yes
1 No (Ms. Click)

On behalf of the Assessment & Licensure Committee, motion made to deny the request of Ms. Cretia Thacker to waive 704 KAR 20:045, Section 2 (1), Recency of Preparation.

Vote: Unanimous

On behalf of the Assessment & Licensure Committee, motion made to deny the request of Mr. Darwin Honeycutt to waive 704 KAR 20:530, Section 1 (2), One Year's Teaching Experience for Out-of-State Applicants.

Vote: Unanimous

Applications for Alternative Route to Certification Based on Exceptional Work Experience

On behalf of the Assessment & Licensure Committee, motion made to approve the application for provisional teaching certification in French, grades 9-12, and English as a Second Language, grades 9-12, for Ms. Jacqueline Thomas-Rodrigues.

Vote: Unanimous

On behalf of the Assessment & Licensure Committee, motion made to approve the application for provisional teaching certification in Business and Marketing, grades 9-12, for Mr. David Weston.

Vote: Unanimous

On behalf of the Assessment & Licensure Committee, motion made to approve the application for provisional teaching certification in English as a Second Language, grades 9-12, for Ms. Azra Terzich.

Vote: Unanimous

On behalf of the Assessment & Licensure Committee, motion made to approve the application for provisional teaching certification in Physical Science, grades 9-12, for Dr. Joseph de Parasis.

Vote: Unanimous

Program and Technical Assistance Committee

Action Items

Kentucky Department of Education's Training for Highly Skilled Educators

On behalf of the Program and Technical Assistance Committee, motion made to endorse the collaboration between the Kentucky Department of Education (KDE) and colleges/universities in providing Highly Skilled Educators with the preparation programs for principal/supervisor of instruction certification.

Vote: 13 Yes
1 No (Mr. Green)

Kentucky Teacher Internship Appeal

On behalf of the Program and Technical Assistance Committee, motion made to uphold the recommendation of the Kentucky Teacher Internship Program Appeals Committee and approve the appeal of Ms. Amber Colliver.

Vote: Unanimous

Eastern Kentucky University – Master of Arts in Teaching

On behalf of the Program and Technical Assistance Committee, motion made to approve the Master of Arts in Teaching program at Eastern Kentucky University, contingent upon approval from the Council on Postsecondary Education.

Vote: 12 Yes
1 Abstain (Dr. Wade)
1 Recuse (Dr. Wasicsko)

Eastern Kentucky University – Alternative Route to Certification Umbrella Proposal

Motion made by Dr. Rose, seconded by Mr. Green to approve the alternative route to certification umbrella proposal from Eastern Kentucky University.

Vote: 10 Yes

2 No (*Ms. Click, Mr. Covington*)
1 Abstain (*Dr. Wade*)
1 Recuse (*Dr. Wasicsko*)

The meeting recessed at 3:45 PM.

**DISCIPLINARY MATTERS
MINUTES OF CASE REVIEW
MAY 15, 2001**

Chair Early reconvened the meeting at 8:30AM.

Motion made by Mr. Green, seconded by Mr. Binion, to go into closed session for the purpose of discussing proposed or pending litigation in accordance with KRS 61.801(1)(c)&(j).

Vote: Unanimous

Motion made at 10:25 AM by Ms. Beverly Tomlin, seconded by Mr. Binion, to return to open session.

Vote: Unanimous

The following board members concurred with the actions as listed below with the noted exceptions:

Joe Early, Doris Barlow, Eugene Binion, Karon Click, Lydia Coffey, Virgil Covington, Jr., Joy Gray, Arthur Green, Lynn Hines, Terry Poindexter, Jack Rose, Beverly Tomlin, Charles Wade and Mark Wasicsko.

Attorneys present were Allison Weber, Nancy Evans, and Cheryl LaLonde-Mooney.

Initial Case Review

<u>Case Number</u>	<u>Decision</u>
01-0108	Admonish (<i>Click and Wade dissented</i>)
01-0107	Hear
01-0320	Dismiss
01-0216	Dismiss
01-0319	Hear (<i>Click dissented</i>)
01-0218	Hear
01-0429	Hear
01-0428	Hear
01-0426	Hear
01-0423	Hear (<i>Poindexter and Wade dissented</i>)

01-0430	Hear
01-0438	Hear
01-0434	Hear
01-0213	Hear
01-0425	Admonish (<i>Click dissented; Gray recused</i>)

Character/Fitness Review

<u>Case Number</u>	<u>Decision</u>
01-030	Approve (<i>Click and Rose dissented</i>)
01-033	Approve
01-034	Approve
01-035	Approve
01-036	Deny
01-037	Approve
01-038	Deny
01-040	Approve
01-041	Approve
01-042	Approve
01-012	Deny (<i>Binion and Wade dissented</i>)
01-039	Approve
01-044	Approve
97-0110	Deny

Agreed Orders

<u>Case Number</u>	<u>Decision</u>
00-0357 (Eric Wolford)	Approve Agreed Order prohibiting respondent from seeking reissuance of his teaching certificate before March 20, 2004. Vote: Unanimous
00-0348 (Kim Winters)	Approve Agreed Order admonishing respondent for his inappropriate treatment of students and disrespectful, unprofessional remarks to a school administrator. Vote: Unanimous
00-11230 (Karla McGlothin)	Approve Agreed Order to Dismiss upon respondent's submission of evidence reflecting successful completion of three hours of CATS training as provided by the KDE. Vote: Unanimous

- 00-11231 (Janie Carrithers) Approve Agreed Order to Dismiss upon respondent's submission of evidence reflecting successful completion of three hours of CATS training as provided by the KDE.
- Vote: Unanimous
- 00-11229 (Beverly Jenkins) Approve Agreed Order to Dismiss upon respondent's submission of evidence reflecting successful completion of three hours of CATS training as provided by the KDE.
- Vote: Unanimous
- 99-06163 (Tina Lawson) Approve Agreed Order admonishing respondent and suspending her teaching certificate for two months from June 1, 2001 to August 1, 2001. Also, respondent will provide another year of *pro bono* awareness counseling to juveniles on the dangers of drugs and alcohol abuse, effective September 1, 2001 to September 1, 2002.
- Vote: 12 – Yes
2 - No (*Gray and Rose*)
- 00-06141 (Ronald Setty) Approve Agreed Order accepting the permanent voluntary surrender of respondent's teaching certificate. Additionally, respondent shall not reapply for or be reissued a teaching certificate in Kentucky.
- Vote: 13 – Yes
1 - Recuse (*Binion*)
- 00-0107 (Randall Helton) Approve Agreed Order suspending respondent's teaching certificate for two months from June 1, 2001 to August 1, 2001. The Board orders professional development in the area of sexual harassment and accepts the 12 hours respondent completed in June 2000. The Board also admonishes respondent regarding his lack of judgment in both his oral and written communications with students.
- Vote: 10 – Yes

3 – No (*Gray, Poindexter and Rose*)

1 - Recuse (*Tomlin*)

99-0229 (Anthony Breeze)

Accept Agreed Order admonishing respondent for his use of offensive and threatening language toward the guardian of a student athlete, and suspending his teaching certificate for six months from June 1, 2001 to January 1, 2002.

Vote: Unanimous

Motion made by Dr. Wasicsko, seconded by Ms. Tomlin to adjourn the meeting.

Vote: Unanimous

The meeting adjourned at 10:45 AM.

Next meeting:

**June 18, 2001
Best Western Motel
Frankfort, Kentucky**

Executive Work Group:

None scheduled